# **Public Room Notice**

Advertising, Labeling & Formulation Division

## December 15, 2009

## TTB's Public Room Hours Permanently Changed

Due to a reduction in our staff, and our necessity to maximize our existing resources, the TTB Public Room hours of operation have been permanently changed.

### Public Room Open for Walk-In Service

- 11:30 AM until Noon
- 2:30 PM until 3:00 PM

Opportunities to meet with ALFD personnel are still available to you by appointment. Please contact the person you wish to meet with directly or you may schedule an appointment with the appropriate Customer Service Office at one of the following phone numbers:

#### **ALFD Call Center Numbers:**

1-866-927-2533 (toll free) or (202) 453-2250 (local number)

#### Options:

- 1 = Address, fax number & hours of operation
- 2 = COLAs Online Password Reset
- 3 = COLAs Online Registration
- 4 = Formulation & DS, MB Labeling
- 5 = Advertising
- 6 = Wine Labeling Office

Thank You